

MINUTES of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.30 pm on 1 June 2017 at Ashcombe Suite, County Hall, Penrhyn Road, Kingston upon Thames KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 7 September 2017.

Elected Members:

- * Mrs Helyn Clack (Co-Chairman)
- * Dr Andy Brooks
- * Dr David Eyre-Brook
- * Mrs Clare Curran
- Dr Elango Vijaykumar
- Dr Charlotte Canniff
- Julie Fisher
- Dr Claire Fuller (Co-Chairman)
- Dr Andy Whitfield
- Mr Mel Few
- * Peter Gordon
- * Helen Atkinson
- John Jory
- * David Munro

*= In attendance

Substitutes:

Ruth Hutchinson
Sue Robertson
Tom Kealey
Eileen Clark
Jane Dempster
Heidi Fahy

17/17 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Dr Charlotte Canniff, Dr Claire Fuller, Helen Atkinson John Jory, Mel Few and Dr Elango Vijaykumar

Ruth Hutchinson acted as a substitute for Helen Atkinson
Sue Robertson acted as a substitute for Charlotte Canniff.
Tom Kealey acted as a substitute for John Jory.
Eileen Clark acted as a substitute for Claire Fuller
Heidi Fahy acted as substitute for Elango Vijaykumar

18/17 MINUTES OF PREVIOUS MEETING: 9 MARCH 2017 [Item 2]

The minutes were agreed as a true record of the meeting.

19/17 DECLARATIONS OF INTEREST [Item 3]

There were none.

20/17 QUESTIONS AND PETITIONS [Item 4]**a MEMBERS' QUESTIONS [Item 4a]**

None were received.

21/17 PUBLIC QUESTIONS [Item 4b]

Four questions from Mr Mick Moriarty were received. The questions and responses were tabled at the meeting and attached as Appendix 1 to these minutes.

Two supplementary questions were asked in which Mr Moriarty sought clarity on whether the Health and Wellbeing Board had seen the final plans submitted to NHS England as part of the Surrey Heartlands Devolution Bid. Members responded by stating that these had not been seen by the Board but that the Board had reviewed the Surrey Heartlands (Strategic Transformation Partnership) STP submission which was very similar to plans contained within the Devolution bid. Mr Moriarty was advised that the County Council elections followed by the announcement of a general election had impacted on the work of the Board and had meant it had not had the opportunity to view the plans contained within the Devolution bid.

Mr Moriarty drew attention to the £115 – £125 million worth of efficiency savings committed to within the Surrey Heartlands STP plan and enquired as to where these savings would come from. Members reiterated the delays caused by the elections but stated that the Board would be reviewing all of Surrey STPs at its meeting in September. Mr Moriarty was further informed the STP plans would be subject to robust scrutiny by the Adults and Health Select Committee.

22/17 PETITIONS [Item 4c]

There were none.

23/17 CASE STUDY [Item 8]**Declarations of interest:**

None

Witnesses:

Jamie Gault, CEO, Action for Carers Surrey
John Bangs, Carers Strategy & Development Manager, Surrey County Council

Key points raised during the discussion:

1. The Health & Wellbeing Board received an introduction to the case study and were given a summary of the work being undertaken by Action For Carers to identify and support young carers in Surrey Schools. It was explained that a play had been developed entitled 'People Like Us' which aimed to raise awareness amongst young people and education professionals of the challenges that come with the responsibility of being a young carer as well as to outline the support available to them. Members were made aware of a survey of young people who watched the play which demonstrated that 17% (510) considered themselves to be young carers. Following this, the Board were shown a trailer of 'People Like Us' and were informed that a recording of the play would be distributed to private and community schools around Surrey with the hope of identifying more young carers. It was further agreed that the recording would be circulated to Members of the Health & Wellbeing Board for their consideration.
2. The Board sought clarification on the format the show would be disrupted and if it would have an impact on the question and answer session originally held after the show. Officers confirmed that it would be a digital recording circulated to schools which did mean a Q&A session after the show would not be held. Members recognised that despite the benefits of exposing children to a live performance it would not be possible due to the expense.
3. Members discussed the needs of young carers highlighting that Surrey was recognised as a national exemplar by NHS England for supporting young carers. Members expressed concern that so many young carers in Surrey were unable to access the support that was available to them as they had not yet been identified.

Actions/ further information to be provided:

1. Circulate Surrey Young Carers video to Health & Wellbeing Board Members once it has been filmed (**Action Ref: A8/17**).

RESOLVED:

Surrey Health and Wellbeing Board endorsed the proposed approach of encouraging all schools and colleges in Surrey to make use of the resources available and to work together with staff from health, social care and Action for Carers' to identify and support young carers.

24/17 ACTION REVIEW [Item 5]

Declarations of interest:

None

Witnesses:

Andy Baird, Regulatory Committee Manager, Surrey County Council

Key points raised during the discussion:

1. The Board received an introduction to the Actions Tracker and were informed that the one outstanding action on the tracker was now completed.

Actions/ further information to be provided:

None.

RESOLVED:

The Health & Wellbeing Board monitored progress on the implementation of actions from previous meetings.

25/17 FORWARD PLAN [Item 6]

Declarations of interest:

None

Witnesses:

Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

Key points raised during the discussion:

1. Officers introduced the forward plan to the Board and highlighted that the item on the Forward Planning Workshop had been moved to the Board's meeting on 5 October 2017.
2. Officers further stated that the Surrey Safeguarding Children Board's Annual Report had not been finalised and was therefore unable to be considered until the Board's meeting on 7 September.

Actions/ further information to be provided:

None.

RESOLVED:

The Health & Wellbeing Board reviewed and agreed its forward work programme for the remainder of 2017.

26/17 BOARD BUSINESS [Item 7]

Declarations of interest:

None

Witnesses:

Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

Key points raised during the discussion:

1. The Board was informed that following discussions at its meeting in April 2017, an expression of interest was submitted for Surrey to graduate from the current Better Care Fund (BCF) programme oversight was submitted to NHS England, after being signed off by all partners of the Health and Social Care Integration Board. A draft version was then circulated to Board members for comment and the final version was distributed also. Officers stated that they hope to hear about the success of the application after the General Election, but before the end of June. It was highlighted that if successful, Surrey would be among the first six - ten systems nationally who were able to evidence enough local maturity to deliver on the conditions of the BCF.
2. Members of the Board were informed that following a request from the Police and Crime Commissioner, the Partnership Board protocol had been amended to include the Local Criminal Justice Board. The revised protocol was formally agreed and circulated to Board members.
3. The Board were made aware that both Peter Waddell and John Kingsbury had stepped down from their roles as the Leaders of Runnymede Borough Council and Woking Borough Council respectively. It was confirmed that this would mean that the former Borough Leaders both relinquished their roles as representatives on the Health and Wellbeing Board. Two new Members would be appointed from among the Surrey Leaders' Group at the end of June and the Board would return to full Membership.
4. A resident raised concerns with the relationship between the Health & Wellbeing Board and Borough / District Councils. It was discussed that a detailed induction process was key to building strong connections with the Health and Wellbeing Board and Borough / District representatives. Their comments were noted and it was reassured that a full induction and necessary training was given to every new member of the Board.

Actions/ further information to be provided:

None.

27/17 SURREY HEALTH AND WELLBEING BOARD COMMUNICATIONS AND ENGAGEMENT UPDATE [Item 9]

Declarations of interest:

None

Witnesses:

Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

Key points raised during the discussion:

1. The Health and Wellbeing Programme Manager provided members of the Board with an update on the work of the Health and Wellbeing Board Communication and Engagement Sub-Group. Members were given details of the successful, joined-up winter campaign that had

taken place across winter 2016/17 and which had encouraged residents to be prepared, keep warm and keep well during the winter period.

2. A discussion took place regarding residents' awareness of the Surrey Winter Communications Campaign which highlighted that, although there was room for improvement, there had been a significant increase in the number of residents who had seen the campaign compared to the previous year.
3. Members also discussed the Summer 2017 Communications Campaign which would cover a range of issues key to staying safe and well during the summer months. The summer campaign would focus on three key areas: Hydration, Skin cancer prevention and safety during the day. It was agreed that the Summer Communications Plan would be shared with Board Members once it became available.
4. Members spoke of the different platforms used to communicate health advice to Surrey residents. It was highlighted that the 'Surrey Matters' magazine, which had previously been a printed resource, had now moved to an online only format. Removing this printed resource was both an opportunity and a challenge as new lines of communication would be needed to reach residents without access to the internet. Members agreed that in the interest of Surrey residents, other means of distribution should be evaluated to ensure campaigns reach the widest possible range of Surrey residents.

Actions/ further information to be provided:

1. Health and Wellbeing Board Summer Communications Plan to be shared with the Board Members **(Action Ref: A9/17)**.
2. Develop simple diagram to channel Health & Wellbeing Board communications to different types of audience. **(Action Ref: A10/17)**.
3. The Health & Wellbeing Board Communications and Engagement Sub-Group to evaluate the distribution of off-line materials. **(Action Ref: A11/17)**.

RESOLVED:

It was agreed that the Health and Wellbeing Board:

- i. note the progress made on communications and engagement since December 2016;
- ii. identify solutions to key challenges; and
- iii. endorse the activity of the Communications Sub-Group for the next six months.

Clare Curran left the meeting at 3:00pm

28/17 SURREY SAFEGUARDING ADULTS BOARD - ANNUAL REPORT 2016 - 2017 EXECUTIVE SUMMARY [Item 10]

Declarations of interest:

None

Witnesses:

Simon Turpitt, Independent Chair, Surrey Safeguarding Adults Board

Key points raised during the discussion:

1. Officers introduced the annual report and provided members with a presentation outlining the key principals and priorities of the Surrey Safeguarding Adults Board's (SSAB) Annual Report. The key achievements of the SSAB were also outlined to the Board including the involvement in the establishment of the Multi-Agency Safeguarding Hub (MASH) and the Multi agency quality assurance programme. Officers highlighted the importance of sharing information with other Boards as a means of sharing lessons learned and best practise.
2. Discussions took place regarding the importance of involving the Prison Service in the work of SSAB due to having five large prisons in Surrey with the responsibility for the wellbeing of a significant number of vulnerable adults.
3. The Board enquired on the extent to which the SSAB has considered the impact that cuts in local authority funding in Surrey would impact on safeguarding adults. Members were advised that it was hard to determine what impact reduced budgets would have on safeguarding although partners recognised the significant financial challenges facing SCC and would seek to mitigate any implications that this would have on safeguarding. It was agreed that a Surrey Community Action Report on 'understanding the potential impact of Surrey's Cuts to the Voluntary, Community and Faith Sector' would be circulated to the Board.
4. Members highlighted the benefit of the SSAB engaging with outside organisations such as the Voluntary Sector and CCGs in promoting safeguarding across the County. It was agreed to recirculate a report on the potential inclusion of Surrey Community Action on the Board to Members.
5. Discussions took place highlighting the difficulty in reaching ethnic minority groups in Surrey and how to best communicate safeguarding services available. A member of the Board suggested that a report on engaging with Gypsy Roma Traveller communities be circulated for further detail on the subject.

Actions/ further information to be provided:

1. Circulate report on engaging with Gypsy Roma Traveller communities to the Independent Chair of the Surrey Safeguarding Adults Board **(Action Ref: A12/17)**.
2. It was agreed that a Surrey Community Action Report on 'understanding the potential impact of Surrey's Cuts to the Voluntary, Community and Faith Sector' would be circulated to the Board **(Action Ref: A13/17)**.

RESOLVED:

The Health and Wellbeing Board:

- I. considered and noted the Surrey Safeguarding Adults Board Annual Report Executive Summary; and
- II. identified any opportunities for the two Boards to work jointly to achieve shared priorities.

29/17 PUBLIC ENGAGEMENT SESSION [Item 11]

No additional questions were asked under this item.

30/17 DATE OF THE NEXT MEETING [Item 12]

The Board noted that its next meeting would be held on 7 September 2017.

Meeting ended at: 3.45 pm

Chairman

**HEALTH & WELLBEING BOARD PROCEDURAL MATTERS
PROCEDURAL MATTERS**

Public Questions

Question (1) from Mr Mick Moriarty:

Surrey Heartlands STP has announced that their plans for devolution are well developed and that they are hoping for national approval in May 2017. Has the Board seen the specific plans that have been forwarded for approval and, if so does the board know when the plans will be shared with the public?

Reply:

The Health and Wellbeing Board was informed of the Surrey Heartlands devolution plans at its meeting on the 8th December as part of a general update on progress of the Surrey Heartlands STP.

We understand that there will be a public announcement after the General Election in June once the Memorandum of Understanding – which outlines the devolution proposal – has been signed. At this stage, it is expected to be very high level and although this will be fully in the public domain, it is unlikely that there will be sufficiently detailed plans to share with the public. Devolution will be the mechanism by which Surrey Heartlands hopes to achieve its plans to improve health and care rather than representing the plans themselves.

Question (2) from Mr Mick Moriarty:

You may be aware that the STP submitted in October 2016 committed to £115 - £125 million of efficiencies by 2020 / 2021, what arrangements and timetable have the Health and Wellbeing Board put in place to ensure that the Surrey Heartlands STP to ensure that local health & social care services are not adversely affected by any “efficiencies”.

Reply:

The Board fully understands and signs up to the principle that in order for health and social care to remain sustainable into the future changes will have to be made and this will need to include certain levels of savings. However, the STP is also about transforming services and the Health and Wellbeing Board’s role is to ensure that any service transformation still meets the wider health and wellbeing strategy for Surrey. The Board welcome this as an opportunity to transform and improve services to make sure that local people continue to receive high quality services in the future. The Board is also aware that the STP is working in collaboration with stakeholders, staff, patients, and local residents to make sure local people are fully engaged in this programme of change.

Question (3) from Mr Mick Moriarty:

Does the board really believe that this can be achieved without damaging local health & social care services?

Reply:

The tide of rising demand represents the primary threat to the long term sustainability of both health and social care services. This is not unique to Surrey but is a challenge replicated

across the country. The question that must be answered is what measures can be taken to manage this rising demand without compromising the sustainability of either the healthcare system or the social care system in the long term. It is widely recognised that having an integrated health and social care system would contribute significantly to managing the increased demand generated by a population that is getting older and has increasingly complex needs. The integration of health and social care services will enable a more effective pooling of resources across the combined system targeting these towards areas of greatest need, it will reduce instances of duplication in service provision, create greater economies of scale and, crucially, decrease both the volume and length of non-elective hospital admissions particularly among older adults. Sustainability and Transformation Plans are the realisation of the Government's aspiration to drive ever closer integration between health and social care services and to embed a one system approach. Health and Wellbeing Boards were established in 2012 as vehicle through which to deliver health and social care integration within specific local authority areas and, as such, we welcome the introduction of STPs as a means of achieving this and feel that a closer union will lead to substantial benefits for patients. The Board recognises that the nature of STPs will necessitate some realignment of services in Surrey but is unequivocal in its belief that these will be done in the interests of creating an integrated health and social care system which provides better services and outcomes for Surrey residents while also delivering financial sustainability within the system.

Question (4) from Mr Mick Moriarty:

As a local resident who lives and works in the Surrey Heartland STP area I am concerned that these plans are being attempted at a pace and with a lack of money that will render them at best unachievable, and at worst deeply damaging to local services. Are the plans written as a way to improve the quality of care or is the need to balance the books the main motivation?

Reply:

The plans are seeking to do three things; to improve the health and wellbeing of our population – through, for example better prevention; to improve the quality of care being delivered in Surrey Heartlands and; to ensure that health and social care can be delivered in a financially sustainable way. It is not a case of either/or – all three goals are fundamental to the long term health of our population.

The overall vision is to improve local services by working in partnership both between partner organisations across the Surrey Heartlands area and with local residents, patients and other stakeholders. Within the wider plans are a number of clinical workstreams, each with a Clinical lead, who will be working with relevant staff, patients and residents on developing plans that are fit for purpose and that will ensure quality of care is both maintained and improved and at the same time, as outlined above, that these services can be delivered in a financially sustainable way. The Clinical Academy workstream in particular will be looking to reduce unwarranted clinical variation across the area to make sure that local residents, wherever they live within the Surrey Heartlands area, receive the same high levels of care. Currently the plans are still at a relatively early stage with much opportunity for wider involvement from staff, patients and residents. Furthermore, any significant service change will be subject to the legal requirement for formal public consultation and engagement with the general public. Health and Wellbeing Board members as well as local councillors will play an active role in this process.

**Mrs Helyn Clack
Co-Chairman, Surrey Health and
Wellbeing Board**

**Dr Claire Fuller
Co-Chairman, Surrey Health and
Wellbeing Board,**

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